G. R. S. IX-5]

Reserve

Previous references.

File No. 131-18

1918-19

Serial Nos. 102

(Cts)

V

Later references.

cls. 223-19 (1-4)
187-20 (1-2)

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 102

Part B for January 1919

SUBJECT.

Entertainment of 2 clerks & 2 duftries temporarily for 2 years to clear off the arrears in the central Record room of the Shimoga Dn

---

82) To, The Registrar, Chief Court.
" Comptroller
No B 13544-5 dt 7-1-1919
Sanctions the above till the end of the current year.

W D 88—GPB—50,000—24-7-16

16/1/1919.

G.R.S. 11] 1918.

GENERAL AND REVENUE SECRETARIAT.

(Courts)

NOTES.

File No. 131-18

FILE HEADING.

Entertainment of 2 clerks and 2 Despatch-hands temporarily for 2 years to clear off the arrears in the Central Record room of the Shimoga Dist.

From

The Comptroller to Govt.

No. 1546 Dated 29-11-1918 Received 26-11-1918

Diary No. 7075	Enclos. 2	Spare Copies.	Serial No. 1.

BRIEF ABSTRACT OF LETTER.

Forwards letter R.O.C No. 871/1917-18 dt. 16-11-1918 received from the Regr. Ch. Court recommending for sanction to the temporary increase of the establishment and states that there is no margin for further expenditure under the "Protection" Heads.

NOTES AND ORDERS.

1) The increase of establishment proposed will involve an extra cost of Rs 720/- per year. It is suggested by the Regr. Ch. Court that this extra cost may be met from the general

NOTES—First Sheet.

GPB—30,000—12-8-11

Serial No.

savings of the Judicial Department. It is a point for orders if this is permissible under the Financial Settlement ~~scheme~~ order of the 18th May 1905. Kind reference is invited to para 22 of the order.

2) Fin. Secty. may perhaps be consulted.

Subd. for orders.

8/11 28/11

3) Mr Justice Chandrasekhara Aiyer will explain clearly that the present establishment is unable to cope with even the current work that temporary additional establishment is absolutely necessary to sort the large number of records of the years 1905, 1906, 1907 &c. The establishment can not be sanctioned, and as the cost for the next 6 months will only be about 360 Rs there cannot be much difficulty in finding out some source for meeting the same. If approved, the Financial Secretariat will be consulted, and orders will be issued sanctioning the proposals.

4) Quite.

2139 2.12

Fin. Member

5) Approved

28/11

NOTE—Contn. sheet.

WD A 1789—GPB—99,000—20-3-18—S.

11.12 & P.O.

G. R. S. 111-2]

7015 3

General and Revenue Secretariat. | C5 File No. 13/ of 1918.

Serial No.

6) In sanctioning the Establishment it should be made clear that the Special Accounts Clothing Establishment should not depend upon other work & that every effort is made by it to complete the work by the time specified. The tendency is to prolong the work & to keep the Establishment indefinitely. This should be checked. If the progress of work is checked periodically & regularly, it will go a long way towards accomplishing this

Reel
11.12.18

7) In favour of Sanction.

Sd/ 12/12

Financial Secretariat)

To be financially unobjectionable the extra temporary staff may be sanctioned tentatively till the end of the current year, subject to extension for the required period of 2 years on the whole at the next budget time. The small extra cost can be met as proposed during the current year.

Sd/ 13/12

(Chief Secy)

Sd/ 20/12

Submitted with a draft G.O. in accordance with the Financial Secretary's views

Sd/ 23/12

2nd Member

Draft approved
Reel
21.12.18

Sd/ 30.12.18

FINANCE DEPT. BANGALORE 12 DEC 1918

FL 1286-18

2466/30.12.18

NOTE—Contn. sheet.

WD A 1708—C1B—60,000—20-3-18—S.

7015 4

G. R. S. III-2j

General and Revenue Secretariat.	File No.	of 191 .

Serial No. 2

To the Registrar the Court and the Comptroller

G 13546-46 017 / 19

Sanctions the entertainment of temporary establishment asked for Staff for Record Rooms at Shimoga till the end of the current year

B

10 JAN 1919

NOTE—Contn. sheet.

A. A967

5

16 NOV 1918
BANGALORE
MYSORE GOVT.

R.O.C.No.871/1917-18. Chief Court of Mysore,

Bangalore, dated 14th November 1918.

1700/1918 a

From

S. Krishna Rao, Esquire, B.A., B.L.,
Registrar of the Chief Court of Mysore.

To

C.S. Balasundram Iyer, Esquire, B.A.,
Chief Secretary to the Government of Mysore,
Bangalore.

Through

The Comptroller,
Government of Mysore, Bangalore.

Sir,

I am directed to forward herewith a copy of the Shimoga District Judge's letter No.2934/405 dated the 28th March 1918 applying for an addition of two clerks to his establishment on Rs.20/- each and two dufterbands on Rs.10/- each temporarily for a period of two years for sorting the old records, a work which has fallen into arrears in the Central Record Room at Shimoga.

The number of records to be sorted is about 61,317. They relate to cases disposed of in various years as shown in detail in the letter of the District Judge.

Mr. Justice K.S. Chandrasekhara Aiyar who inspected the Record Room in May last was of opinion that the existing establishment was just sufficient to cope with the current work of the record room and that the strengthening of the establishment asked for by the District Judge was necessary to clear the arrears. A copy of the Judge's note in the matter, is herein enclosed.

The work turned out by the Establishment may be seen from the following tables:--

1.

Year.	No of records received.	No. examined.
1914-15	12245.	12245.
1915-16	12766.	12766.
1916-17	12605	12605.

2. Number of cases in which requisitions were received and complied with:--

1914-15.	1915-16.	1916-17.
3090.	4523.	4179.

(Records taken out, examined and refiled).

3. Number of cases in which applications for copies were received and complied with are:--

1914-15.	1915-16.	1916-17.
1047.	1332.	1038.

(Taken out and re-arranged.)

4. Number of correspondence of the following years:--

	From	To.
1914-15. ...	1238.	887.
1915-16. ...	1378.	1011.
1916-17. ...	1675.	1193.

5. Number of cases in which part III have been destroyed and the records rearranged.

Year.	Sagar Munsiff's Court.	Chickmagalur Munsiff's Court.	Shimoga Munsiff's Court.
1905-06.	954.	--	1650.
1906-07.	1551.		
1907-08.	1332.	2000.	
1908-09.	1321.		

Total 8808.

This portion of the work was caused to be done by the Assistant Record Keeper with the help of a Clerk who was deputed for the purpose in order to test how much of the work they could turn out if they were entrusted solely with this business.

It will be seen from the above that the establishment is fully occupied with the current work and it is not at all possible for the present establishment to take up sorting, arranging and destruction of the old and the current records,

which

6

I am to request that the Government may be pleased to accord sanction to the temporary increase to the establishment of the District Judge by four hands. The extra cost to be incurred thereby may be met from the general savings of the Judicial Department. Due provision will be made therefor in the next year's budget.

I have the honour to be,

S i r,

Your most obedient servant,

S. Krishnarao

R e g i s t r a r.

15640

DIARY No. 9015

Comptroller's Office.

Bangalore, 22nd November 1918.

Forwarded. As already noted on previous proposals there is no margin for further expenditure under the group 'Protection and Army'.

Offg: Comptroller.

Encto No 1700
A 7

Letter No.2934/405 dated 28th March 1918 from the District Judge of Shimoga Division to the Registrar of the Chief Court of Mysore, Bangalore.

I have the honour to submit that the arrears now accumulated in the Central Record Room of this Division could not be cleared owing to limited establishment and to the increase of current work. An attempt was made to see how far the present staff of the Central Record Room would be able to cope with the current as well as destruction work which is in arrears. The present staff was not able to get through even the current work. As the work in the Record Room has been increasing year by year there is no likelihood of clearing up the arrears with the help of the staff as the establishment is barely sufficient to cope with the current work. The present Establishment is as noted in the margin.

1. Head Record Keeper.
1. Deputy Record Keeper.
1. Assistant Record Keeper.
1. Dafterband.

The accumulation of the arrears is mainly due to the fact that the Record Rules of 1908 were very complex and the arrangement of Records under ~~the~~ different heads prescribed thereunder was not an easy process. Though the present rules are far simpler yet the staff was hardly able to clear up the old as well as the current arrears owing to the increase of file of several courts.

The arrears now on hand are as follow:--

1905-06.	1906-07.	1907-08.	1908-09.	1912-13.	1913-14.
11396.	9936.	9420.	8909.	10720.	10936.
old.				Current.	

The total of the above is 63655 cases which are to be sorted, arranged and destroyed.

The

9

which are in arrears.

I would propose therefore, immediate entertainment of the following temporary establishment for a period of two years.

2 hands on Rs.20 each.
2 Dafterbands on Rs.10 each.

Total 4 hands ....Rs.60.

The total cost of the temporary 4 hands will be Rs.60 per month or Rs.720 per year.

To give full work to the two hands temporarily employed on Rs.20/- it is absolutely necessary to have two dafterbands for picking the records, for sorting, arranging and for destroying the papers and replacing them in their proper places. If this work is done by the Officials themselves sufficient work cannot be turned out and the period of two years may have to be extended.

Under these circumstances I request that you will kindly recommend to Government the sanction of the temporary establishment propsed above for a period of two years.

Sd. B. Nagappa,
District Judge,
Shimoga Division.

"Copy."

S. Krishnamurthy
Registrar.

Tks.

N O T E.

I examined the working of the Central Record Room at Shimoga at the time of my inspection of the District Court in May last, with particular reference to the application for an additional establishment submitted by the District Judge. Among other things I set the officials to do a given amount of sorting work and noted the time required to do it. I am satisfied that the existing establishment is not more than sufficient to deal with the current work of the Record Room, including herein the checking of the records as they are received, the destruction of D Files in records sorted under the new rules, and attending to requisitions received from courts and copyists.

It is hardly possible for the present establishment unaided to deal with the records of the period from 1905-06 to 1908-09, - numbering 39,661 in all, - which have to be sorted under the new record rules (C.R.P.149) which came into force from July 1911.

No sorting is necessary with regard to the records of 1912-13 and 1913-14 (21,656 in number); only D Files have to be destroyed, and this does not involve much labour as the files can be easily taken out by looking at the colour of the Title page; all that is required is to make a note of the date of destruction of the D Files in the Registers. There is, in addition, the work of separating the D Files from the records of cases falling under classes I and III, and this also can be attended to by the present establishment.

There is only one Duftarband, and he appears to be fully engaged in punching the stamps and in picking up records requisitioned and replacing those returned.

For attending to the sorting of the accumulated arrears

of

of old records referred to, and to allow of a fair distribution of work among the staff, it seems to me necessary to strengthen the establishment in the manner proposed by the District Judge, temporarily for a period of two years.

(Sd). K.S.Chandrasekhara Aiyar.

30-10-1918.

"Copy"

S. Krishnaswami

Registrar.

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G.R.S. VI-71]

SUBJECT.....

.....

.....

Diary No. of letter replied to.....

Section ...

File No. 131-18

Serial No. 2

General and Revenue Secretariat

( )

Proceedings of the Government of
His Highness the Maharaja of Mysore.

, *the* 191 .

Date of issue..... 7.1.19.

Signed by.....

Read.— Letter R.O.C No. 871 1917-18 dy. 16/15 — 11 — 1918 from the Registrar, Chief Court, Stating that the establishment of the Dt. Judge, Shimoga Dvsn., is just sufficient to cope with the current work of the record room and requesting sanction to the temporary increase thereof, for a period of 2 years, by 4 hands as noted in the margin

over.

May this be

i Printed?

ii treated as a standing order?

iii published in the Gazette English part?

iv translated?

v placed at the disposal of the press?

vi published in the Gazette Kannada part?

~~Order Thereon:— No.~~

2 clerks on Rs 20/- each per mensem
2 Daftaris on Rs 10/- " "

the margin to clear the arrears

Order no. 13544 J

Sanction is accorded to the entertainment of the temporary staff asked for till the end of the current year, the cost being met from the general savings of the Judicial Department.

Application may be renewed at the next Budget time for the extension of the period to 2 years on the whole

Reel 31.12.18

The Registrar General further directed that the Special Record Sorting establishment should on no account be put on other work

List of enclosures.

Copied by

Examined by

for Chief Secy

2d The Registrar, Chief Court
1. Comptroller to Govt.

13

Secy 23/12